



GirlGuiding New Zealand requires all girl led camps to have an on-call adult staying on site.

Girl led camps enable Guides and Rangers to take ownership of the planning and running of a camp, once they have completed the required training and pre-requisites. If this is an assessment camp, an assessor will visit at some stage during the camp to assess her for her camp permit.

These camps are a great foundation for building self confidence with a girl knowing that she can be self sufficient. The skills gained through this experience are leadership, budgeting, catering, equipment resourcing, organising logistics, programme planning and a sense of ownership and accomplishment from running their camp.

The girl chooses the On-call Adult in consultation with her Leader. Ideally it should not be the girl's Leader or parent, except in exceptional circumstances, when approval needs to be gained from the Regional Outdoor Co-ordinator. The reason for this is to create an environment of independence for the girl running the camp.

If the camp is being held in a location with a permanent landline, mobile phone reception or immediate access to a permanent communication device, and is not remote (access is easy and immediate), then the supervising adult does not need any particular qualifications but must have camping experience and knowledge of camping systems and processes.

If the camp is being held in a remote location (no mobile phone reception, permanent communication device or more than 30 minutes walk to a regularly used road/place of refuge), then the supervising adult must have a valid first aid certificate, camping experience and knowledge of camping systems and processes and carry another form of communication.

Ensure the adult has the opportunity to read and become familiar with the Safety Guidelines for Programme Activities document.

On-call Adult's Role and Responsibilities

- Girls must be left to run the camp without adult influence. This is one of the requirements for passing the assessment and is in line with the philosophy and purpose of girl-led camps.
- You should check-in briefly with the girls once a day, for a general chat in passing that allows you to gauge how things are, (from both the girl leader perspective and the other girls). Only question things that are of a health and safety issue.
- An on-call adult is onsite for an emergency or safety situation only. You are responsible for the safety of all girls and must intervene or take over only if the girl leader hasn't taken action in these situations. You should make yourself aware of any medical issues of girls on the camp and have knowledge of where the nearest 24 hour doctor or hospital is. If you have any significant medical issues and the camp is half an hour away from emergency services, you should inform the girl running the camp.
- You must stay onsite and be contactable at all times.
- Adults and Leaders transporting girls to camp should leave the site after off loading gear and let the girls set up on their own.
- Swimming and water activities are only allowed only if the girl has gained permission to do so.
- If the programme allows for girls to go off-site, you need to go with them. You should be notified of this prior to the camp.
- The girl may invite you to an activity or dinner as a guest. You have the choice to accept or decline.
- If you require accommodation (for example a tent), meals, or any other equipment please let the girl leader know well in advance of the camp. Otherwise you should be self sufficient.

Responsibilities of the Guide/Ranger running the camp

- To plan, run, make decisions and have ownership of her camp.
- To inform you of any off-site trips prior to the camp.
- To let you know any medical issues of the girls attending the camp.
- Inform you of any hazards, potential risks and emergency plans.
- To deal with issues that may arise such as home sickness, conflict or boredom.
- To give you a copy of the following prior to the camp:
 - CORA GP form (Girl Led camps, outdoor recreation or adventure activities) outlining details of the camp
 - CORA SAP form(Safety Action Plan)
 - a copy of their camp programme
 - CORA I form (Intentions) if relevant

Thanks for helping out on the camp. Any further questions, contact the Guide/Ranger's Leader.

Leaders Name _____ Phone _____