



Funding Round 1: Closes 31 March

Funding Round 2: Closes 31 July

Notes for Applicants

The Foundation funds girls/women who wish to extend their Guiding experiences or horizons, assists in the case of financial hardship and supports special projects. Applications can be made towards costs of:

- Events within New Zealand or overseas*
- Membership fees
- Items of uniform
- Special projects undertaken by Units, Districts or Regions, eg recruitment drives, advocacy or community action activities.

**Event costs cannot be applied for in the same round of funding as membership fees or uniform.*

Grant amounts will be determined on a case by case basis. Activities should take place within 12 months of receipt of the grant and fees should be due within 12 months. Payments for activities that have already occurred will be considered on a case by case basis.

Who can apply

- Any enrolled member of GirlGuiding New Zealand may apply (membership will be verified on the National database).
- A Unit Leader, District or Regional Co-ordinator may apply on behalf of other Guiding members (eg for girls in their Unit, District or Region).
- If a group wishes to seek assistance for an event, each member of the group is to submit an individual application.
- A Unit, District or Region may apply for a special project.

Only one application may be made per member per funding round.

How to apply

- Complete the **General Application Form** for events, fees or uniform, or the **Special Project Application Form** for special projects.
- Ensure all relevant sections are completed (refer to Checklist where provided). Attach any additional information you consider relevant.
- Ensure the application is endorsed by the Regional Co-ordinator.
- Submit by the deadline to: Governance Support Co-ordinator
GirlGuiding NZ Foundation
PO Box 13 143 Armagh, Christchurch 8022

Incomplete applications will be returned to the applicant.

Late applications will not be considered until the next funding round.

All applicants will be advised of the outcome of their application. Where possible, grants will be paid into the recipient's bank account.

If a grant recipient has to withdraw or cannot attend an event, or a project is not undertaken, the full grant must be returned to the Foundation immediately so that the money can be reallocated.
